

##### **Flexible Funding 2nd Call APPLICATION FORM**

##### **Application guidance**

Applications must be emailed in PDF format to John Masih, Technical Programme Manager, [**j.masih@qmul.ac.uk**](mailto:j.masih@qmul.ac.uk)  by**24:00** on **Sunday 5 October 2025**. Any received after this date and time will not be accepted.

This template document for applications to this call must be used when submitting. Any applications received not using the application template provided will be rejected.

Applications should comprise (in a single document):

* A completed application form
* A case for support (up to 4 pages A4) including:
* Previous track record
* Description of the proposed activity
* Project plan of key milestones, delivery risks, and contingency plans
* Justification of resources
* A [Data Management Plan](https://dmponline.dcc.ac.uk/template_export/1407052318.pdf), if relevant for this proposal

The case for support must be completed in single-spaced typescript of minimum font size 11 point (Arial or other sans serif typeface of equivalent size to Arial 11), with margins of at least 2cm.

References and footnotes should also be at least 11-point font and should be in the same font type as the rest of the document. Headers and footers should not be used for references or information relating to the scientific case. Applicants referring to websites should note that referees may choose not to use them.

The application form described above must be submitted as **one PDF document**. Multiple documents will not be accepted, neither will documents submitted as word documents or in other formats.

Letters of support from project partners should be submitted together with the application as additional attachments.

All personal data submitted on this form will be processed in accordance with current UK data protection legislation.

We will record your information for the purpose of assessing, processing and contacting you regarding your application.

We will not pass your information on to any other third party without obtaining your prior permission.

The [QMUL privacy notice](https://www.qmul.ac.uk/privacy/) sets out how the NFCS NetworkPlus programme as the grant holder for this funding, handles personal data.

**Section 1: Application summary**

|  |
| --- |
| **Submission agreement** |
| By submitting this application form you agree to the following:   * This project can deliver and to the best of the project team’s ability will be completed by **31 July 2026.** * The Main applicant or Co-applicant is eligible to receive funding as outlined in [UKRI’s eligibility guidance](https://www.ukri.org/apply-for-funding/before-you-apply/check-if-you-are-eligible-for-research-and-innovation-funding/). * The Main applicant is eligible within their own organisation to be a recipient of the grant funding from UKRI, and this has been approved by the individual’s organisation’s relevant internal sign off processes. * If your application is successful, the work to be completed has not been funded by alternative means. * The work to be completed in successful grants is not currently covered by any other grant applications to UKRI that are currently under review. |
| I agree that the application I am submitting meets all the points in the submission agreement above.  Main applicant signature:  *E-signatures and/or typed signature equivalents is acceptable. A wet signature is not required.*  Date:  Organisation representative signature:  (this individual must have financial authority on behalf of the organisation receiving the award)  *E-signatures and/or typed signature equivalents is acceptable. A wet signature is not required.*  Date: |

**Organisation where the Grant would be held**

|  |  |  |  |
| --- | --- | --- | --- |
| Organisation |  | Research organisation reference: |  |
| Division or Department |  |  |  |
|  |  |  |  |

**Project title** (up to 150 chars)

|  |
| --- |
|  |

**Start date and duration**

|  |  |  |  |
| --- | --- | --- | --- |
| a. Proposed  start date |  | b. Duration of the  grant (months) |  |

**Applicants**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Role | Name | Organisation | Division or Department | Hours a week the investigator will work on the project? |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Section 2: Proposal summary**

Describe the proposed project in simple terms in a way that could be publicised to a general audience. If you are successful, we may use this summary on our website and for other publishing purposes. The summary should be as complete as possible within the word limit and should include key words which best describe the proposal to enable text searching (up to 4000 chars).

**Section 3: Details of proposal**

**i. Objectives**

List the main objectives of the proposed NetworkPlus Flexible Funding Project in order of priority in relation to the individual pillars of the Programme (Community, Technology or Governance) or as a cross-cutting project (up to 4000 chars).

|  |
| --- |
|  |

Are there any ethical implications arising from the proposed activity? Yes q No q

If yes, please describe

|  |
| --- |
|  |

**Section 4: Cost requested**

**Summary of resources required for the project**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Financial resources**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Summary fund heading** | **Fund heading** | **Full economic Cost** | **NFCS-N+ contribution** | **% NFCS-N+ contribution** | | Directly Incurred | Staff | 0.00 | 0.00 | 80 | |  | Travel & Subsistence | 0.00 | 0.00 | 80 | |  | Other Costs | 0.00 | 0.00 | 80 | |  | **Sub-total** | **0.00** | **0.00** |  | |  |  |  |  |  | | Directly Allocated | Investigators | 0.00 | 0.00 | 80 | |  | Estates Costs | 0.00 | 0.00 | 80 | |  | Other Directly Allocated | 0.00 | 0.00 | 80 | |  | **Sub-total** | **0.00** | **0.00** |  | |  |  |  |  |  | | Indirect Costs | Indirect Costs | 0.00 | 0.00 | 80 | |  |  |  |  |  | | Exceptions | Staff | 0.00 | 0.00 | 100 | |  | Other Costs | 0.00 | 0.00 | 100 | |  | **Sub-total** | **0.00** | **0.00** |  | |  |  |  |  |  | |  | **Total** | **0.00** | **0.00** |  | |  | **Summary of staff effort requested**   |  |  | | --- | --- | |  | Months | | Investigator | 0 | | Researcher | 0 | | Technician | 0 | | Other | 0 | | Visiting Researcher | 0 | | Student | 0 | | Total | 0 | |

|  |
| --- |
| Research Council Facilities |
| £ 0 |

**Staff**

Directly Incurred posts

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  | | EFFORT ON PROJECT | |  |  | |
| Role | Name /Post Identifier | Start date | Period on project (months) | % of full time | Scale | Superannuation and NI (£) | Total cost on grant (£) | |
|  |  |  |  |  |  |  |  | |
|  | | | | | | | Total | 0 |

Exceptions

|  |  |  |  |
| --- | --- | --- | --- |
| Role | Post identifier | Start date | London allowance (£) |
|  |  |  |  |

**Travel and subsistence**

|  |  |  |
| --- | --- | --- |
| **Destination and purpose** | | **Total £** |
|  |  |  |
| Total £ | | 0 |

**Equipment**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Description | Country of Manufacture | Delivery Date | Basic price £ | Import duty £ | VAT £ | Total £ | Amount Sought £ |
|  |  |  |  |  |  |  |  |
|  | | | | | Total £ | 0.00 | 0.00 |

**Other Directly Incurred Costs**

|  |  |
| --- | --- |
| **Description** | **Total £** |
|  | 0 |
| Total £ | 0 |

**Other Directly Allocated Costs**

|  |  |
| --- | --- |
| **Description** | **Total £** |
|  | 0 |
| Total £ | 0 |

**Research Facilities/Existing Equipment**

|  |  |
| --- | --- |
| **Description** | **Total £** |
|  | 0 |
| Total £ | 0 |

**Research Council Facilities:** details of any proposed usage of national facilities

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Facility** | **Units** | **Cost £** | **Proposed Usage** |
|  |  |  |  |
|  | Total £ | 0 |  |

**Project Partners:** details of partners in the project and their contributions to the research. These contributions are in addition to resources identified above.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Name of partner organisation** | **Division or Department** | | **Name of contact** | |
|  | |  | |  | |
| **Direct contribution to project** | | | **Indirect contribution to project** | | |
|  | **Description** | **Value £** |  | **Description** | **Value £** |
| Cash |  |  | Use of facilities/ equipment |  |  |
| Equipment/materials |  |  | Staff time |  |  |
| Secondment of staff |  |  | Other |  |  |
| Other |  |  | Sub-total |  |  |
| Sub-total |  |  |  | Total contribution |  |

|  |  |
| --- | --- |
| Total contribution from all project partners | £0 |

**Case for support**

Please also include, if required for this proposal, a [Data management plan](https://dmponline.dcc.ac.uk/template_export/1407052318.pdf)